



UNIVERSITÀ DEL PIEMONTE ORIENTALE

# **Safe Exam Browser Installation Guide**


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A Simple Step-by-Step Manual for International Students at Università del Piemonte Orientale (UPO)


# Phase 1: Install the App

# Understanding **Safe Exam Browser (SEB)**

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 **Safe Exam:** SEB is a special browser. It turns your computer into a "**Secure Station**" so you can take tests safely.

 **Screen Lock:** When the app is open, it locks your screen. You cannot use Google, Chat, or other apps during the test.

 **Fair Rules:** It makes sure every student follows the same rules. This keeps our university exams fair and honest.

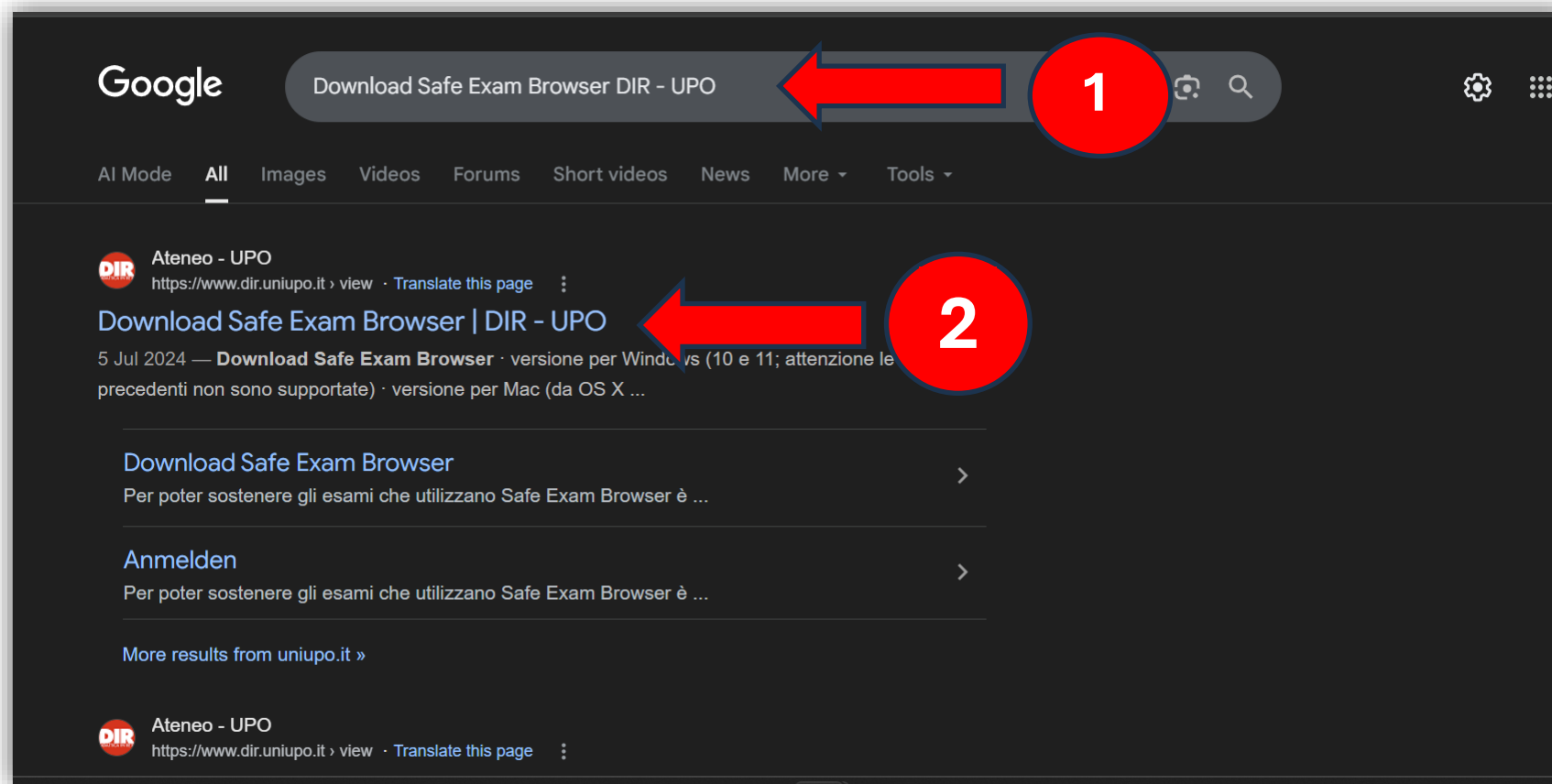
We recommend using Google Chrome for the best experience.



## Step 1: Open Your Internet Browser

**Step 2: Open Google and search for: "Download Safe Exam Browser DIR - UPO".** And Click on the first result.

**OR** you can click on this direct link: <https://www.dir.uniupo.it/mod/page/view.php?id=282723>




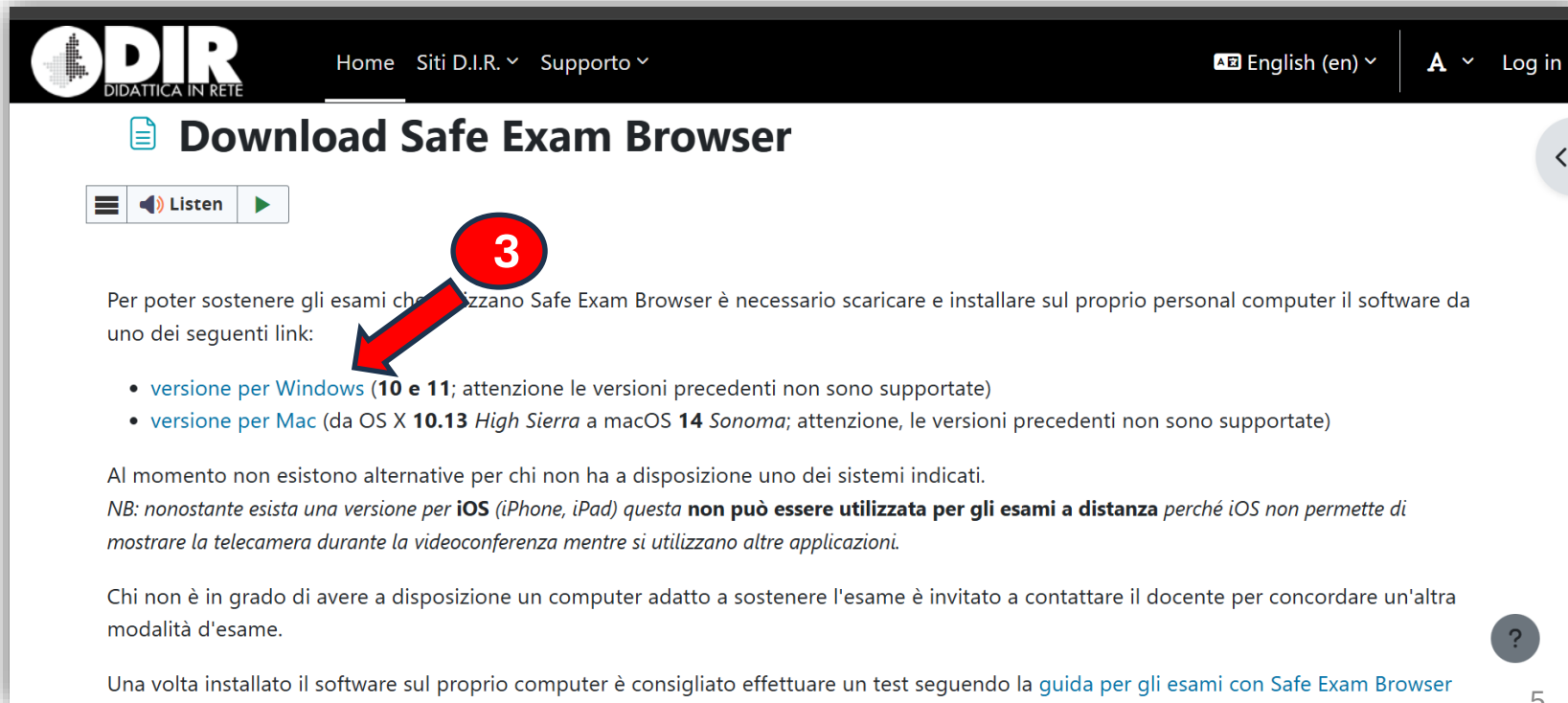
**STEP 3: UPO PORTAL** Once you click the link, you will arrive at the **Università del Piemonte Orientale** official **DIR** page.

## Choose Your Computer Type

 If you have a **Windows** computer click on “**versione per Windows**”

 If you have an **Apple** computer, click on the **Mac** link. “**versione per Mac**”

 The app is about **300 MB**. It will start downloading automatically to your computer.



**DIR**  
DIDATTICA IN RETE

Home Siti D.I.R. Supporto

English (en) A Log in

## Download Safe Exam Browser

Listen

Per poter sostenere gli esami che utilizzano Safe Exam Browser è necessario scaricare e installare sul proprio personal computer il software da uno dei seguenti link:

- [versione per Windows \(10 e 11](#); attenzione le versioni precedenti non sono supportate)
- [versione per Mac](#) (da OS X **10.13 High Sierra** a macOS **14 Sonoma**; attenzione, le versioni precedenti non sono supportate)

Al momento non esistono alternative per chi non ha a disposizione uno dei sistemi indicati.  
*NB: nonostante esista una versione per iOS (iPhone, iPad) questa **non può essere utilizzata per gli esami a distanza** perché iOS non permette di mostrare la telecamera durante la videoconferenza mentre si utilizzano altre applicazioni.*

Chi non è in grado di avere a disposizione un computer adatto a sostenere l'esame è invitato a contattare il docente per concordare un'altra modalità d'esame.

Una volta installato il software sul proprio computer è consigliato effettuare un test seguendo la [guida per gli esami con Safe Exam Browser](#)

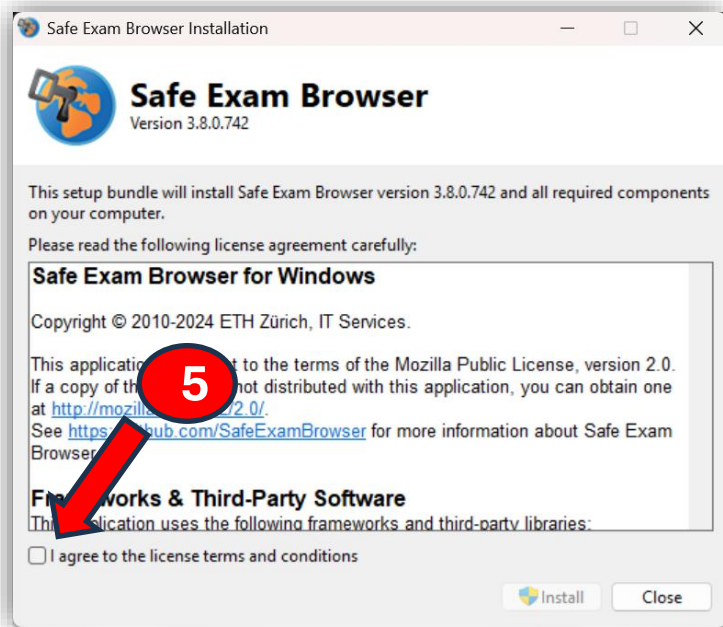
5

# STEP 4: INSTALLATION

Wait for the file to finish downloading before you open it.

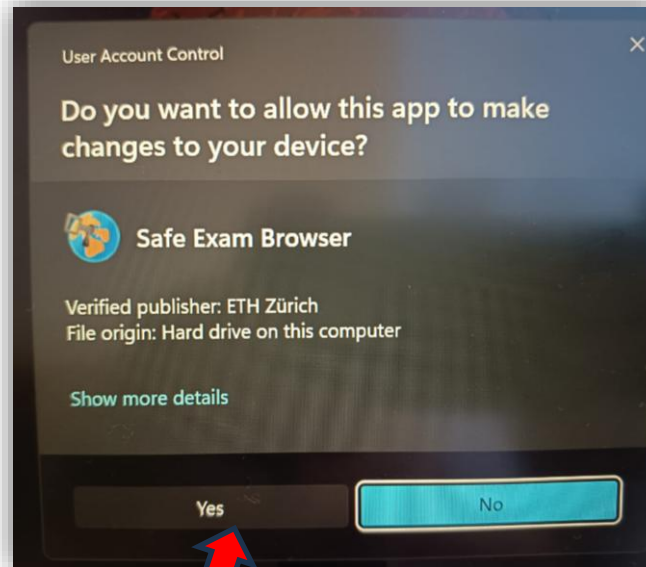
1

Open the File, Check the box to agree to terms. Then click **Install**



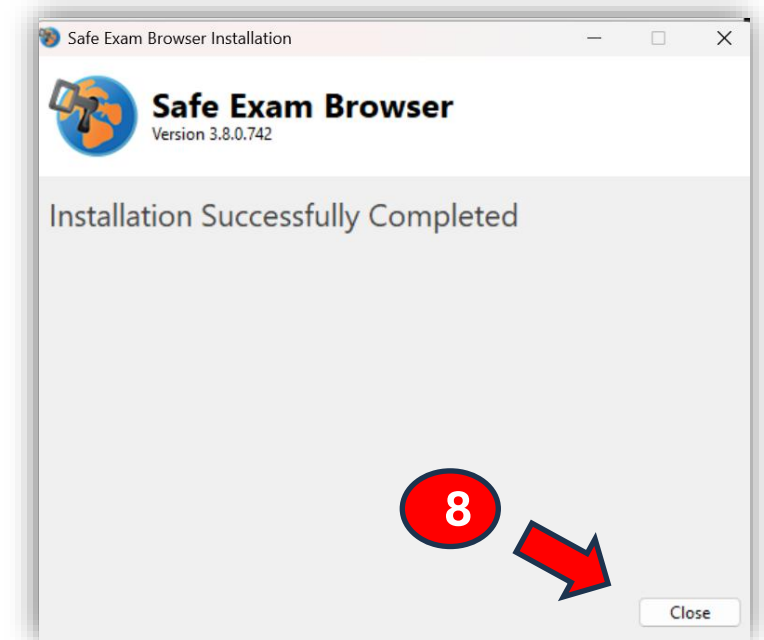
2

Click **ALLOW**



3

You have successfully installed the Safe Exam Browser. You can now close all windows



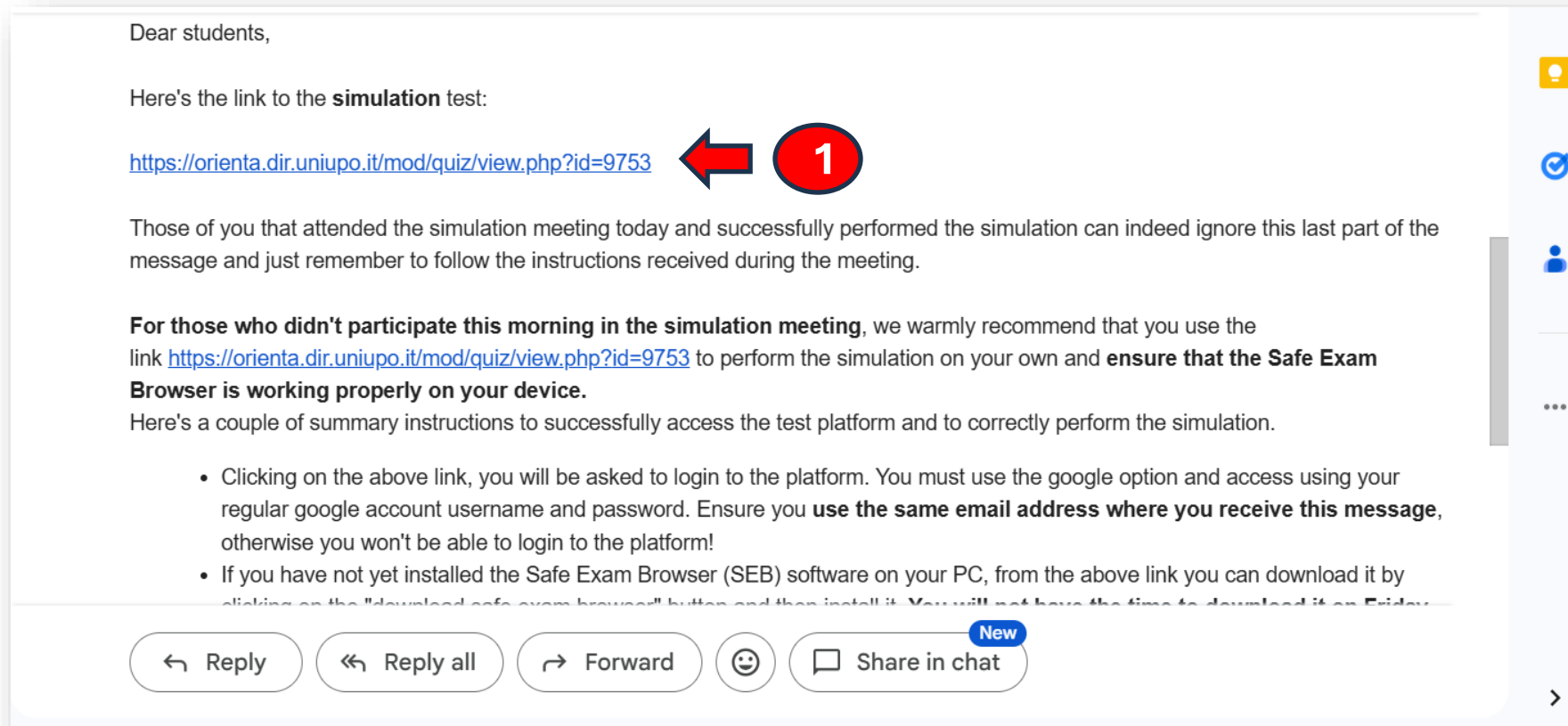
# The Simulation Guide

Practice makes perfect.

Follow these steps to enter the **simulation** portal and make sure the **Safe Exam Browser (SEB)** works correctly on your computer before your big day.

**Step 1:** The university will send you an email containing the simulation link. Open the email and click on the link.

**OR** you can click on this direct link: <https://orienta.dir.uniupo.it/mod/quiz/view.php?id=10079>



Dear students,

Here's the link to the **simulation** test:

<https://orienta.dir.uniupo.it/mod/quiz/view.php?id=9753> ← 1

Those of you that attended the simulation meeting today and successfully performed the simulation can indeed ignore this last part of the message and just remember to follow the instructions received during the meeting.

**For those who didn't participate this morning in the simulation meeting**, we warmly recommend that you use the link <https://orienta.dir.uniupo.it/mod/quiz/view.php?id=9753> to perform the simulation on your own and **ensure that the Safe Exam Browser is working properly on your device.**

Here's a couple of summary instructions to successfully access the test platform and to correctly perform the simulation.

- Clicking on the above link, you will be asked to login to the platform. You must use the google option and access using your regular google account username and password. Ensure you **use the same email address where you receive this message**, otherwise you won't be able to login to the platform!
- If you have not yet installed the Safe Exam Browser (SEB) software on your PC, from the above link you can download it by clicking on the "download safe exam browser" button and then install it. You will not have the time to download it on Friday.

Reply   Reply all   Forward   Share in chat New

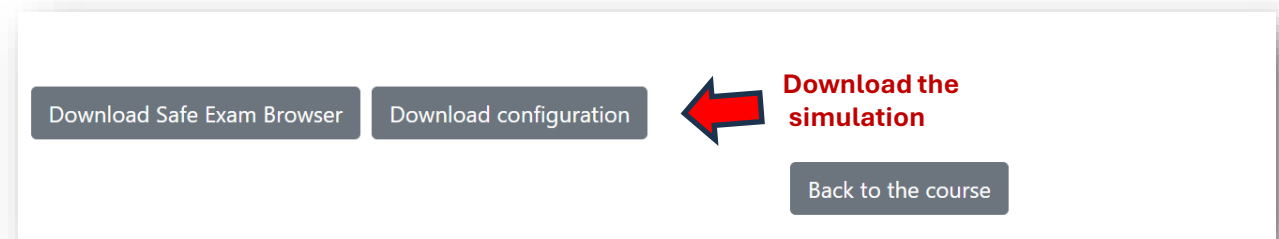
## Step 2: Open the Simulation Page

The link will take you directly to the university platform “**Admission Test LM**”.



Scroll down then you will see the two options:

- Download Safe Exam Browser:** If you have not installed the program yet, download and install it before continuing.
- Download the Configuration:** This will download a small configuration file for the simulation.



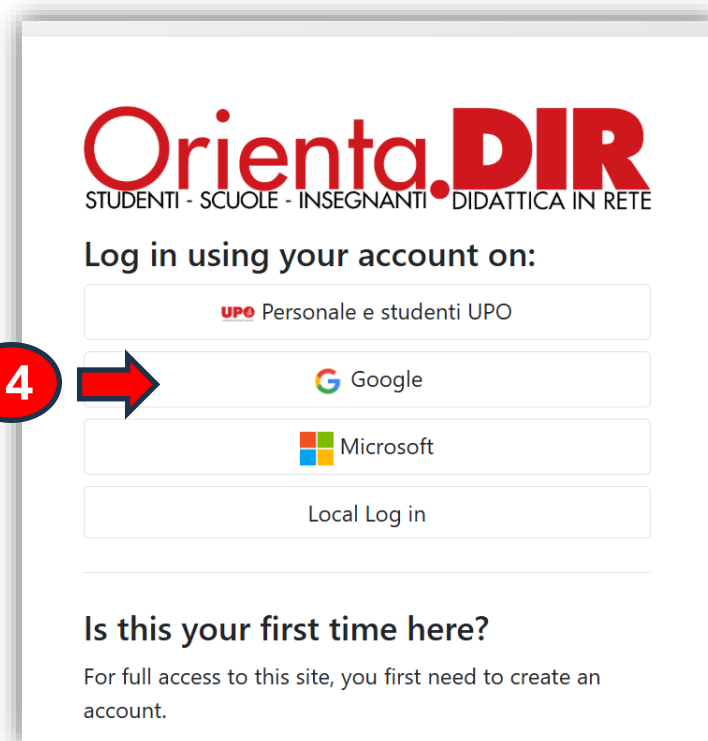
*The simulation Quiz File*



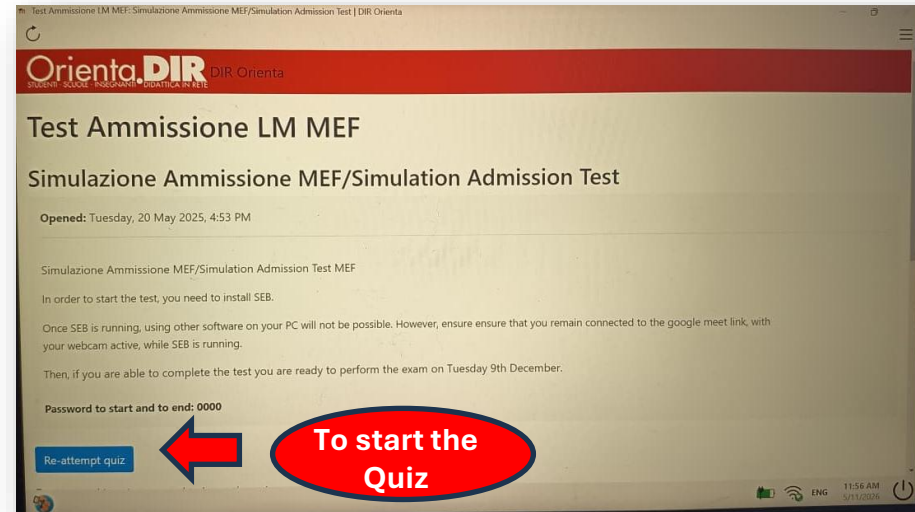
**Step 3:** Open the downloaded file by double-clicking on it.  
Please wait a few seconds while Safe Exam Browser starts



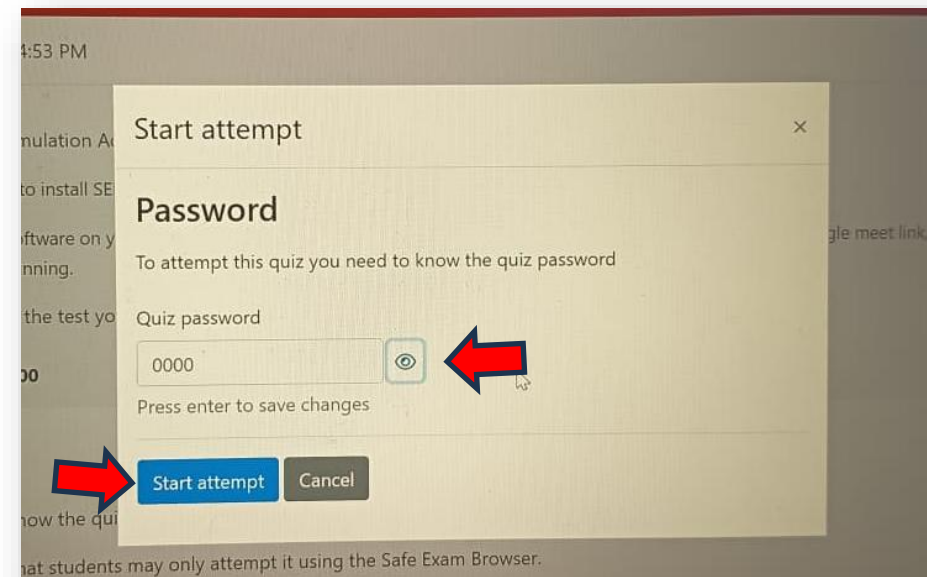
**Step 4:** When **Safe Exam Browser** opens, log in using the same **Gmail** account you use to communicate with the university.



**Step 5:** After logging in, you will see the simulation page. Click on the blue button: “Attempt Quiz” To start the Quiz.

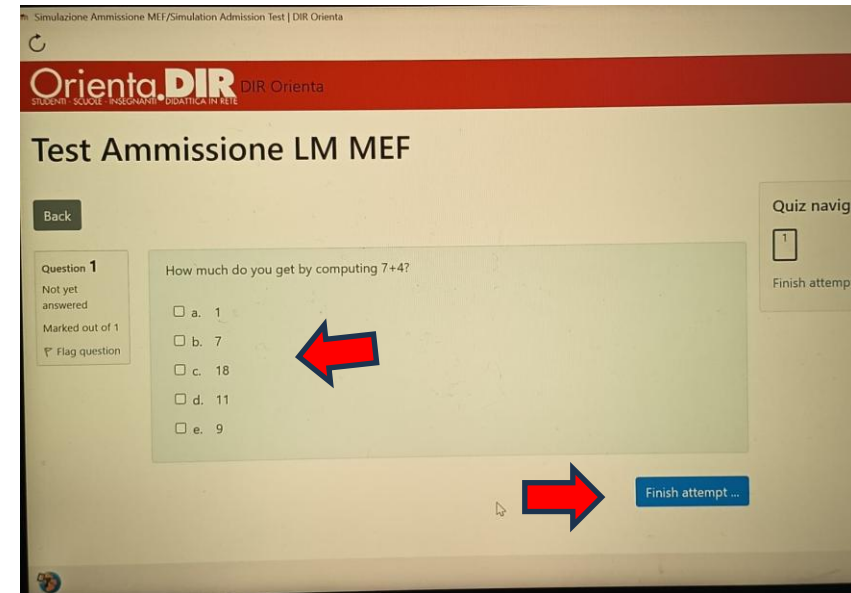


**Step 6:** The system will ask for a password. For this simulation, use: “0000” Then continue.

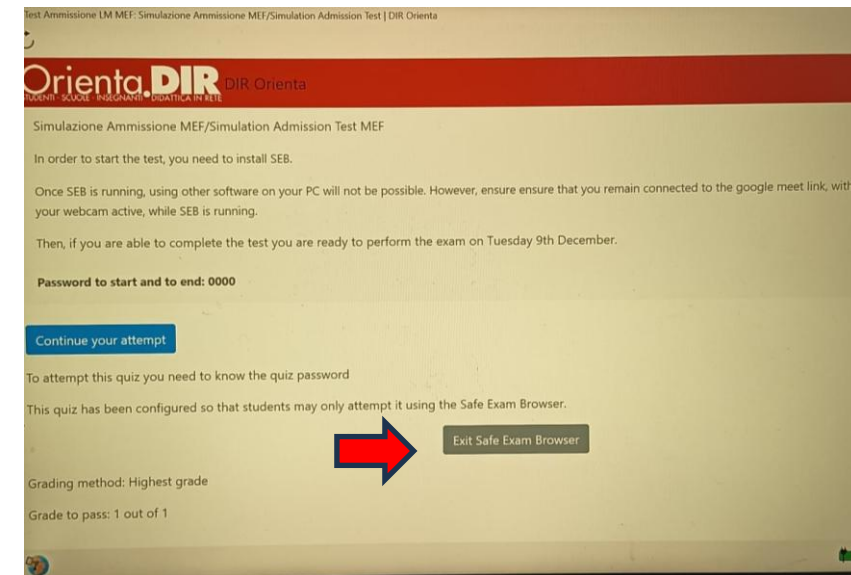


**Step 7:** The simulation exam will start. Answer the question, then scroll down and click: “**Finish Attempt**”

You will see a summary page for review. Click on: “**Submit All and Finish**” and Confirm the submission.



**Final Step 8:** After submission, you will return to the main page. You can now **Close Safe Exam Browser** and return to your desktop.



# REAL ADMISSION TEST – STEPS TO FOLLOW

The university will organize an online exam using **Google Meet** and **Safe Exam Browser**.



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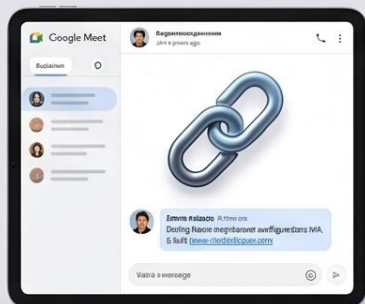
## 1 JOIN GOOGLE MEET



Before the exam starts, join the **Google Meet** session using the link provided by the university.

Your **camera must remain active** during the entire exam.

## 2 Receive the link file in the meeting



During the meeting, the university staff will send the **Safe Exam Browser configuration link** in the **Google Meet chat**.

## 3 DOWNLOAD THE FILE



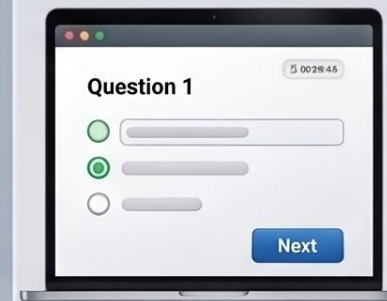
Download the configuration file from the **link**.

## 4 OPEN THE FILE



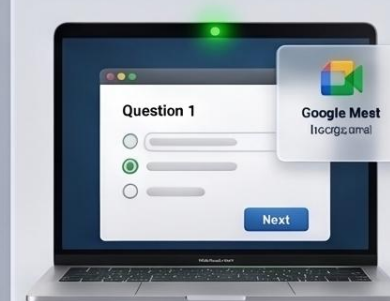
Open the file. This will automatically open **Safe Exam Browser** and give you access to the exam.

## 5 TAKE THE EXAM



Complete the exam and submit your answers.

## 6 KEEP MEET RUNNING



Do not close **Google Meet**. The meeting and your camera should continue running in the background until the exam is **officially finished**.



### IMPORTANT



Make sure your internet connection is stable.



Your camera and microphone must work properly.



Keep your device charged or connected to power.



**Good luck!**  
**You can do it!**





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